



## TECHNICAL SPECIFICATIONS

### Upstairs - The Roxy

2 Roxburgh Place  
EH8 9SU



**Assembly Festival Ltd.**  
**Roxy Upstairs – Technical Specifications**

**SEATING**

Roxy Upstairs is an end on theatre space with a raked auditorium of 169 seats.

**THE STAGE**

The performance area is 8m at widest reduced to 6.2m wide by 4.5m deep.

This is covered with black dance floor. Access to the stage is via a rear door or steps on Stage Right.

It is not permissible to screw into the venue floors and walls.

**MASKING**

Black box, small wings and no cross over.

**SUSPENSION**

The underside of the grid is approximately 5.3m above the stage and 3.8m at the rear of the stage

There are no flying facilities. Lightweight items of scenery may be hung from the grid on single lines at the discretion of the Technical Manager.

**LIGHTING**

The lighting and sound control positions are located at the rear house left of the auditorium, it may be possible for one person to operate.

**We do not allow companies to bring their own lighting equipment**

CONTROL: ETC Ion

DIMMERS: 72 x 16Amp

POWER SUPPLY MAXIMUM LOAD: 40 kW

FIXED RIG MOVING LIGHTS:

- 2 x Mac 101 LED Wash (Available to hire at an additional cost)

Hazer and Smoke Machine are also available to hire at an additional cost

A good general cover of warm and cool light over the performance area is provided. There is a centrally-lit spot available, provided by 2x units from either side, focused sharp. LED colour changing fixtures from the sides provide more depth and colour. The position and focus of these lanterns may not be changed, however they may be coloured for your show, provided this is possible within your set-up and strike time.

There are also 2 LED Pars and 2 Par 64 on floor stands which can be positioned wherever needed for your show. (included for no additional cost)

Additional lanterns can be rigged as company specials but must come from the stock of Assembly Festival's supplier. These units will be charged as an additional cost.

Blackout on stage is acceptable; however, absolute blackout is not possible due to emergency lighting regulations.

For the most up to date plans and technical specifications, please liaise with the Head of Lighting in the lead up to the festival. Please note these specifications are subject to change.

## **SOUND**

The lighting and sound control positions are located at of the rear house left auditorium, it may be possible for one person to operate.

### **We do not allow companies to bring their own sound equipment**

System : Nexo PS10 with PS8 Front fills and Subs – plans available on request.

Monitors: 2 x Floor monitors are available

FOH Desk: Yamaha QL1 Digital Console with on board processing and effects

FOH Playback 1: Dedicated QLab playback system

FOH Playback 2: 2 x 3.5mm Jack inputs

The basic rig also includes 2 wired dynamic SM58 microphones and 2 DI boxes.

For information and costs for radio microphones please contact the Head of Sound. Additional microphones, other sound equipment and backline equipment is available for hire. This equipment is provided by Assembly Festival's supplier and will be charged as an additional cost – details on request.

All sound equipment must be agreed in advance with the Head of Sound or the Technical Manager.

## **DRESSING ROOM**

This is shared by all companies performing in the venue and is located to the rear of the venue separated from the theatre by a standard sized single door.

Tables, chairs and mirrors are provided for communal use.

The management cannot accept responsibility for the security of any items left in the dressing room.

You will have access to the storage and dressing room 40 minutes before and for 20 minutes after your performance each day.

## **STORAGE**

There is no capacity to store large items of set. Backstage storage is extremely limited and we recommend that companies keep their scenery/props requirements to an absolute minimum.

It is not possible to provide storage space in other parts of the building.

It is worth ensuring that your set is light yet durable enough to withstand daily dismantling.

### **ALL SET ITEMS ARE REQUIRED TO EASILY PASS THROUGH A STANDARD DOOR 1.5m x 2.4m**

## **ACCESS**

UPSTAIRS is in the Assembly Roxy: 2 Roxburgh Place, Edinburgh, EH8 9SU

Access to the stage is from an internal stair case. There are two audience entrances/exits, one from stage right, one from the rear of the auditorium, these must be kept clear as emergency exits. The venue is on the first floor with access from the street by way of a staircase. Load in and out is via the main entrance.

## **STAFF**

The theatre personnel work on a rotational basis. The duty rota comprises of one technical stage manager. If the visiting Company requires additional staff to assist with the turn around, or the use of casual crew during the load in or load out, this can be arranged at additional cost. If the venue technical staff are only required for lights up /lights down (one cue to bring the house to a performance state and mic live and then one cue to bring the house back to exit state) during the performance this is included in the venue rental charges.

Basic operation of your show (a couple of simple cues) will incur a show call charge of £10 per performance plus VAT. More complex operating (that requires rehearsal) will incur a show call charge of £25 per performance plus VAT.

## NOTES

Any additional staff or items of equipment, which the management are requested to provide, will be charged to the visiting company. Any practical electrical equipment you wish to use should have a current PAT certificate and be cleared with us. We reserve the right to refuse the use of any equipment which is deemed unsafe.

Each company is assigned a get-in/rehearsal time prior to their first performance. This is the time for you to load your set and props into the venue and for you to re-tech your show. You will also need to allow sufficient time to rehearse your daily turnaround and set storage.

This rehearsal can be scheduled as early as the Saturday before your first performance. The company must be able to attend rehearsals at any time from the Saturday morning onwards.

**Please note that, due to the Scottish Executive regulations, smoking is not permitted in any venues, including the use of herbal cigarettes. Only electronic cigarettes may be used.**

At the end of the festival, please arrange for removal or disposal of your set and any unused publicity material. There will be a charge applied to cover the cost of disposal should you not comply with this request.

Please note, since this is a temporary conversion and not a permanent theatre, all measurement and quantities quoted in the above specification are approximate and may be subject to change.

For detailed and up to date information regarding the venue please contact the Technical Manager – [technical@assemblyfestival.com](mailto:technical@assemblyfestival.com).

