



## TECHNICAL SPECIFICATIONS

### The Box

George Square Gardens  
EH8 9JU



[www.assemblyfestival.com](http://www.assemblyfestival.com)

**Assembly Festival Ltd.**  
**The Box - Technical Specifications**

**SEATING**

The Box is a thrust theatre space with a raked auditorium with 74 seats.

**THE STAGE**

The performance area is 3.8 wide by 3m deep and is covered in black dance floor. The stage is not raised. There is no backstage area. There is no crossover available. It is not permissible to screw into the venue floors and walls.

**MASKING**

Black Box with no wings and no crossover.

**SUSPENSION**

The underside of the grid is approximately 2m above the stage. There will be lighting units and speakers hung under the grid so please liaise with the technical management team when getting any set constructed. There are no flying facilities. Lightweight items of scenery may be hung from the grid on single lines at the discretion of the Technical Manager.

**LIGHTING**

The lighting and sound control positions are located together at the rear left of the auditorium, it is only possible for one person to operate.

**We do not allow companies to bring their own lighting equipment**

CONTROL: Zero88 FLX S24

DIMMERS: 12 x 10Amp (5 of these are used for fixed rig)

POWER SUPPLY MAXIMUM LOAD: 10 kW

EQUIPMENT: 8 x LED Par, 5 x 650w Fresnel.

A good general cover of open white light over the performance area is provided from FOH. On stage there are 8 colour changing LED wash lights that provide a good general back and side wash. The position and focus of these lanterns may not be changed, however the non LED units may be coloured for your show, provided this is possible within your set-up and strike time.

Additional lanterns can be rigged as company specials but must come from the stock of Assembly Theatre's supplier. Please note that due to the rig height only a small selection of fixtures are suitable. These units will be charged as an additional cost.

Blackout on stage is acceptable; however, absolute blackout is not possible due to emergency lighting regulations.

For the most up to date plans and technical specifications, please liaise with the Head of Lighting in the lead up to the festival. Please note these specifications are subject to change.

## **SOUND**

The lighting and sound control positions are located together at the rear left of the auditorium, it is only possible for one person to operate.

### **We do not allow companies to bring their own sound equipment.**

System: EM Acoustics distributed system – plans available on request.

Monitors: EM Acoustics speakers rigged on LX bars

FOH Desk: Yamaha LS9 16 Input Digital Console with on board processing and effects

FOH Playback 1: 1 x 3.5mm Jack inputs

FOH Playback 2: 1 x Dedicated Mac computer with QLab

The basic rig also includes 2 wired dynamic SM58 microphones and 2 DI boxes. For information and costs for radio microphones please contact the Head of Sound.

Additional microphones, other sound equipment and backline equipment is available for hire. This equipment is provided by Assembly Theatre's supplier and will be charged as an additional cost – details on request.

All sound equipment must be agreed in advance with the Head of Sound or the Technical Manager.

## **DRESSING ROOM**

There are two dressing room sheds (2.4 x 3m) to be shared by all the companies in the venue and are located outside the Box and accessed by walking outdoors. Tables, chairs and mirrors are provided for communal use. The management cannot accept responsibility for the security of any items left in the dressing room. You will have access to the storage and dressing room 40 minutes before and for 20 minutes after your performance each day.

## **STORAGE**

There is no backstage storage area; any props will be stored in the storage shed (2.4 x 3m).

Storage is extremely limited and we recommend that companies keep their scenery/props requirements to an absolute minimum. It is not possible to provide storage space elsewhere. It is worth ensuring that your set is light yet durable enough to withstand daily dismantling.

### **ALL SET/ PROP ITEMS ARE REQUIRED TO EASILY PASS THROUGH A STANDARD DOOR 80cm wide x 1.9m high**

## **ACCESS**

The Box is located at: George Square Gardens, Edinburgh, EH8 9JU.

Vehicle access for load in and out is from the North East corner of the George Square Site. The venue is on street level with access up the disabled ramp and through a single door. Please liaise with the technical manager to arrange access. The Box will be accessible for disabled patrons and performers. Please check before attempting to bring large pieces of scenery - they may not fit through the doors.

Access to the stage is from upstage right through the door from the dressing sheds. There are two audience entrances/exits, one on either side of the stage. Please note that these must be kept clear as emergency exits. The Box is in our busy George Square Garden site and so ambient noise may be heard inside the venue.

## **STAFF**

The theatre personnel work on a rotational basis. The duty rota comprises of one technical stage manager. If the visiting manager requires additional staff to assist with the turn around, or the use of

casual crew during the load in or load out, this can be arranged at additional cost. If the venue technical staff are only required for lights up/lights down (one cue to bring the house to a performance state and mic live and then one cue to bring the house back to exit state) during the performance this is included in the venue rental charges.

Basic operation of your show (a couple of simple cues) will incur a show call charge of £10 per performance plus VAT. More complex operating (that requires rehearsal) will incur a show call charge of £20 per performance plus VAT.

## NOTES

Any additional staff or items of equipment, which the management are requested to provide, will be charged to the visiting company.

Any practical electrical equipment you wish to use should have a current PAT certificate and be cleared with us. We reserve the right to refuse the use of any equipment which is deemed unsafe.

Each company is assigned a get-in/rehearsal time prior to their first performance. This is the time for you to load your set and props into the venue and for you to re-tech your show. You will also need to allow sufficient time to rehearse your daily turnaround and set storage. Please note that your slot time must include get-in and get-out time. This rehearsal can be scheduled as early as the Saturday before your first performance. The company must be able to attend rehearsals at any time from the Saturday morning onwards.

**Please note that, due to the Scottish Executive regulations, smoking is not permitted in any venues, including the use of herbal cigarettes. Only electronic cigarettes may be used.**

At the end of the festival, please arrange for removal or disposal of your set and any unused publicity material. There will be a charge applied to cover the cost of disposal should you not comply with this request.

Please note, since this is a temporary conversion and not a permanent theatre, all measurement and quantities quoted in the above specification are approximate and may be subject to change.

For detailed and up to date information regarding the venue please contact the Technical Manager – [technical@assemblyfestival.com](mailto:technical@assemblyfestival.com).

