



TECHNICAL SPECIFICATIONS

Assembly Rooms – Ballroom

Assembly Rooms
54 George Street
EH2 2LR

Assembly Festival Ltd.
Ballroom – Technical Specifications

SEATING

The Ballroom is an end on theatre space with a raked auditorium with 350 seats.

THE STAGE

The performance area is 9.5m wide x 7.8m deep.

The stage 650 mm high and is constructed of 2x1m StageDex and covered in black dance floor.

There is no crossover available. It is not permissible to screw into the venue floors and walls.

MASKING

Black box. No wing area. No Crossover.

SUSPENSION

The underside of the truss is approximately 5m above the stage. There are no flying facilities. Lightweight items of scenery may be hung from the grid on single lines at the discretion of the Technical Manager.

LIGHTING

The lighting control position is located at the rear of the auditorium. It may be possible for one person to operate both lighting and sound.

We do not allow companies to bring their own lights.

CONTROL: ETC ION

DIMMERS: 48 x 10a

FIXED RIG MOVING LIGHTS: (All available for hire at additional cost)

- 2 x Clay Paky Alpha 700 profile with shuttering
- 2 x Mac Aura XB LED wash

A good general cover of warm and cool light over the performance area is provided. The position and focus of these lanterns may not be changed, however they may be coloured for your show, provided this is possible within your set-up and strike time.

Additional lanterns can be rigged as company specials but must come from the stock of Assembly Festival's supplier. These units will be charged as an additional cost.

Moving lights in the fixed rig are available for hire. A hazer and a smoke machine are available for hire.

Blackout on stage is acceptable; however, absolute blackout is not possible due to emergency lighting regulations.

For the most up to date plans and technical specifications, please liaise with the Head of Lighting in the lead up to the festival. Please note these specifications are subject to change.

SOUND

The control position is located at the rear of the auditorium. It may be possible for one person to operate both lighting and sound.

We do not allow companies to bring their own sound equipment.

System: L-Acoustics L&R Line array system with front fills – plans available on request.

Monitors: 2 x Flown monitors and 2 x floor monitors are available.

FOH Desk: Yamaha CL3 48 Input Digital Console with on board processing and effects

FOH Playback 1: 1 x QLab playback machine

FOH Playback 2: 1 x 3.5mm Jack inputs

The basic rig also includes 4 wired dynamic SM58 microphones and 4 DI boxes.

For information and costs for radio microphones please contact the Head of Sound.

Additional microphones, sound equipment and backline equipment is available for hire. This equipment is provided by Assembly Festival's supplier and will be charged as an additional cost – details on request.

All sound equipment must be agreed in advance with the Head of Sound.

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DRESSING ROOM

There are two dressing rooms to be shared by all the companies in the venue. Tables, chairs and mirrors are provided for communal use. The management cannot accept responsibility for the security of any items left in the dressing room. You will have access to the storage and dressing room 40 minutes before and for 20 minutes after your performance each day.

STORAGE

Backstage storage is extremely limited and we recommend that companies keep their scenery/prop requirements to an absolute minimum. Small items of scenery and props may be stored in the dressing room at the discretion of the Technical Manager. It is not possible to provide storage space in other parts of the building. It is worth ensuring that your set is light yet durable enough to withstand daily dismantling.

ALL SET ITEMS ARE REQUIRED TO EASILY PASS THROUGH A STANDARD DOOR 1M wide x 1.9M.

ACCESS

BALLROOM is located at:
54 George Street
EH2 2LR

All equipment to be loaded in/out via Rear of House/Goods Lift and associated corridors. Access from Rose Street/North Lane (East Side), No equipment to be moved via FOH

STAFF

The theatre personnel work on a rotational basis. The duty rota comprises of one technical stage manager, one lighting technician and one sound technician. If the visiting Company requires additional staff to assist with the turn around, or the use of casual crew during the load in or load out, this can be arranged at additional cost. If the venue technical staff are only required for lights up/lights down (one cue to bring the house to a performance state and mic live and then one cue to bring the house back to exit state) during the performance this is included in the venue rental charge. Basic operation of your show (a couple of simple cues) will incur a show call charge of £10 per performance plus VAT. More complex operating (that requires rehearsal) will incur a show call charge of £25 per performance plus VAT.

NOTES

Any additional staff or items of equipment, which the management are requested to provide, will be charged to the visiting company.

Any practical electrical equipment you wish to use should have a current PAT certificate and be cleared with us. We reserve the right to refuse the use of any equipment which is deemed unsafe.

Each company is assigned a get-in/rehearsal time prior to their first performance. This is the time for you to load your set and props into the venue and for you to re-tech your show. You will also need to allow sufficient time to rehearse your daily turnaround and set storage. Please note that your slot time must include get-in and get-out time.

This rehearsal can be scheduled as early as the Saturday before your first performance. The company must be able to attend rehearsals at any time from the Saturday morning onwards.

Please note that, due to the Scottish Executive regulations, smoking is not permitted in any venues, including the use of herbal cigarettes. Only electronic cigarettes may be used.

At the end of the festival, please arrange for removal or disposal of your set and any unused publicity material. There will be a charge applied to cover the cost of disposal should you not comply with this request.

Please note, since this is a temporary conversion and not a permanent theatre, all measurement and quantities quoted in the above specification are approximate and may be subject to change.

For detailed and up to date information regarding the venue please contact the Technical Manager – technical@assemblyfestival.com.