



Assembly Festival - Concession Application Form

Once complete please return to nikwhybrew@assemblyfestival.com

Contracting Party Details:

Company/Sole Trader:	
First Name:	
Last Name:	
Email Address:	
Phone Number:	
Postal Address:	

Name of Concession Unit	
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Website	
Social Media links	
<i>Please include images of your unit / company logo's / marketing images in your application</i>	

Dates available to trade. *Priority will be given to traders who are available for the duration of the festival.	
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On Site Contact Details:

PRIMARY CONTACT

Full Name:	
Phone Number:	
Email Address:	

SECONDARY CONTACT

Full Name:	
Phone Number:	
Email Address:	

Concession Information

Type of offering, including menu and prices where possible.

Type & description of unit to be brought or built on site?

Total footprint of space required? Please consider door openings, awnings, preparation and cooking areas and fold out hatches, this will dictate the space allocated on site and needs to account for ALL space you require not just physical length/width of vehicle/unit. This will dictate the space allocation and be the total amount of space that is marked out for you.

(example 5m x 4m trailer including steps)

Will you be using gas? How will this be stored/secured?

What hand washing facilities will your unit offer and how is this powered? A wash unit is required by Council Standards.

What plumbing does your unit require, please specify if you require access to clean water?

What sort of washing up area for your pots etc. do you require for your unit?

Do you require an area of dry storage to be provided?

- Yes
- No

Do you require cold storage to be (this may incur an extra cost but be shared amongst traders)?

- Yes
- No

Will you be offering Assembly Pass Holders (staff & artists) a discount?

- Yes
- No

If yes please provide details:

POWER REQUIREMENTS

The gardens has a limited amount of power available, for this reason it is important that we know exactly how much power your concession needs in advance.

Failure to provide Assembly with a complete list of appliances used will result in your concession not having enough power to run all equipment. If you are unsure – even an indication at this point is useful.

Is your unit fitted with an inlet and simply requiring a power feed?

Eg:



✓	Yes/No	How many feeds required?
	Yes	
	No	

If yes, please provide the rating of the inlet?

- 16A
- 32A single phase
- 32A three phase
- 63A single phase
- 63A three phase
- Unsure

Will you be supplying any distribution equipment? You will be required to provide all distribution equipment that you require.

Eg:



- Yes
- No

If yes, please provide details:

Qty	Item
Eg: 3	32 amp to 16A 4-way

What kind of power feed does your unit require?

✓	TYPE	How many feeds?
	16A	
	32A single phase	
	32A three phase	
	63A single phase	
	63A three phase	
	Unsure	

Please provide a list of all electrical equipment used in your concession

Qty	Item	Power draw (in Watts, KW or Amps)	Notes:
1	Urn	2.5kw	Only used occasionally

Are all of your appliances PAT tested? Any equipment without a current PAT test sticker will not be allowed on site.

- Yes
 No